

# ILD-IN Annual Conference | 8 – 9<sup>th</sup> October 2023

## Educational Bursary Guidance Notes & Application Form



### ILD-IN Educational bursary

The educational bursary covers the registration fee, one night accommodation and access to the gala dinner to enable successful applicants to attend the ILD-IN annual conference on 8 – 9<sup>th</sup> October 2023. This bursary is a funded grant.

### Who can apply?

Applications are invited from all healthcare professionals who:

- are members of the ILD-IN
- work within the ILD specialty

### How to apply?

You will need to complete the application form (page 2) and submit to [events@ild-inn.org.uk](mailto:events@ild-inn.org.uk) by **12pm on Wednesday 2<sup>nd</sup> August**. You will receive an email confirming receipt.

### What happens next?

After the deadline, all applications will be reviewed by an independent panel (bursary providers will not be involved in the selection of the recipients). Successful applicants will be notified via email by **9<sup>th</sup> August 2023**. The panel decision is final and we will not enter into correspondence regarding their decision. If you are offered an educational bursary, you will need to accept via email by **16<sup>th</sup> August 2023**. If you fail to do this, the educational bursary will be offered to applicants on a reserve list. If you are on the reserve list and offered the educational bursary after 16<sup>th</sup> August 2023, you will have 1 week to accept before it is offered to the next person.

### Requirements of accepting the educational bursary

Once the educational bursary has been accepted by the applicant, they are committed to attending the whole ILD-IN annual conference on 8-9<sup>th</sup> October 2023. The bursary providers and its affiliates may publicly disclose (e.g. on company websites) details of its support of the bursary scheme including any relevant disclosures requested by law. Successful applicants may be sent an email from the bursary providers and asked to sign an agreement to disclose the value of the bursary. Successful applicants must either disclose the bursary as a personal transfer of value or as an aggregated figure. The bursary providers cannot sponsor anyone who refuses either of these two options. Acceptance of the educational bursary confirms consent to related information being published onto the ILD-IN website and social media channels.

In the event of exceptional unforeseen circumstances leading to a successful applicant determining that they are no longer able to attend the conference, they must contact [events@ild-in.org.uk](mailto:events@ild-in.org.uk) immediately. There will be a reserve list of applicants and under these circumstances, the next applicant on the list will be offered the bursary. If you receive a bursary and fail to attend the conference and/or let us know, you may be asked to pay back the bursary.

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### Application form

All sections of the application form will need to be completed or indicate with 'not applicable' where appropriate. Please ensure you sign and date your application form and submit to [events@ild-inn.org.uk](mailto:events@ild-inn.org.uk). The deadline to receive a completed application form is **12pm on Wednesday 2<sup>nd</sup> August**.

<b>Full name</b>	
<b>Discipline</b>	
<b>Current role</b>	
<b>Place of work</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Correspondence address</b>	
<b>Are you an ILD-IN Member?</b>	
<b>Do you work with patients diagnosed with ILD?</b>	
<b>Please use this space to tell us about your role, interests in ILD and anything else you think may be useful:</b>	

### Agreement

I have read the Bursary Guidance Notes and agree to abide by the rules should my application be successful

Signature

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Date:

### Organisers:

Interstitial Lung Diseases - Interdisciplinary Network (ILD-IN)  
c/o Executive Business Support Ltd  
City Wharf, Davidson Road  
Lichfield, Staffs, WS14 9DZ  
Tel: 01543 442147  
Email: [events@ild-inn.org.uk](mailto:events@ild-inn.org.uk)  
Website: [www.ild-in.org.uk](http://www.ild-in.org.uk)